

Hills Stainless

APPLICATION FOR EMPLOYMENT

PERSONAL INFORMATION

DATE OF APPLICATION: _____

Name:

..... Last First Middle

Present Address:

..... Street (Apt) City, State Zip

Permanent Address:

..... Street City, State Zip

Contact Information: ()

Primary Phone

()

Secondary Phone

Email

How did you learn about our company?

POSITION SOUGHT: _____

Available Start Date: _____

EDUCATION

	Name and Location	Graduate? – Degree?	Major / Subjects of Study
High School			
College or University			
Specialized Training, Trade School, etc...			
Other Education			

Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the above-mentioned position.

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.....

.....

PREVIOUS EXPERIENCE

Please list beginning from current/most recent

Dates Employed	Company Name	Location	Position/Title

Reason for leaving: _____

Duties: _____

Dates Employed	Company Name	Location	Position/Title

Reason for leaving: _____

Duties: _____

Dates Employed	Company Name	Location	Position/Title

Reason for leaving: _____

Duties: _____

Personal References

Name	Phone/E-mail	Business/Profession	Years known

I certify that the information provided in this application is true, to the best of my knowledge.

I understand that providing false or misleading information at any time during the application and interview process may lead to refusal to hire or discharge from the Company. If I become employed by the Company, I agree to follow all rules and regulations of the Company as they develop and change.

I authorize all former employers and references to provide any information about me to Hills Stainless and release them of liabilities and damages of all kinds for providing this information. I authorize Hill Stainless to verify the accuracy of the information within this application.

If I am employed by Hills Stainless, I understand that the employment relationship will be "at will," and that the "at will" status may not change at any time unless specifically approved, in writing, by the Hills Stainless President.

Employee Signature: _____ **Date:** _____.

Equal Employment Opportunity Statement:

Employment decisions will be based on the principles of equal opportunity. All personnel actions (recruiting, hiring, training, promotion, compensation, etc.) are administered without regard to any characteristic protected by state, federal or local law, assuming said characteristic does not interfere with the performance of essential job functions. Reasonable accommodations will be made for disabilities and religious beliefs. Please inform us of any necessary accommodations to the application process.